Courtney Anderson is a Program Advisor in the General Services Administration's Office of Shared Solutions and Performance Improvement (OSSPI). In OSSPI, Courtney leads the effort to develop government-wide mission support business standards. In this role, she facilitates the Business Standards Council and works with 12 functional area business standards leads as they develop and gain agreement on cross-functional business standards. Courtney also leads the development and implementation of a shared services performance management framework.

Prior to joining GSA, Courtney served as the project lead for the National Archives and Records Administration's Federal Electronic Records Modernization Initiative (FERMI), an effort to develop a comprehensive government-wide strategy for procuring records management services and solutions.

Courtney also served as a Records and Information Analyst at the U.S. Government Accountability Office (GAO), Records and Privacy Program. At GAO, Courtney supported the implementation of an agency-wide electronic records management system and assisted with the establishment of the GAO Privacy Program.

Courtney received a B.A. from Washington College in Chestertown, Maryland and a Master's degree in Library and Information Science from the University of Maryland.